

## Diagnostic Imaging Guide

### *Scheduling & Authorization Information*

Pediatric Specialists of Virginia (PSV) has compiled a list of recommended imaging centers throughout the DMV area. If you have an order for the following diagnostic imaging test(s), it may require authorization from your insurance carrier:

- MRI
- MRI Arthrogram
- CT Scan
- Bone Scan with SPECT
- MR Angiogram
- Ultrasounds
- Mag 3
- Urethrocystogram

#### ***Patients and families must schedule their own diagnostic imaging***

1. You will receive an order for diagnostic imaging from your provider at PSV.
  - **PLEASE PICK THIS ORDER UP WHEN YOU CHECK OUT.**
  - The imaging facility will ask for this order, which is what allows you to schedule the appointment and details the type of imaging needed.
2. Call a preferred imaging facility to schedule an appointment.
  - Imaging facilities book several weeks out—please take this into consideration and **PLAN IN ADVANCE.**
  - PSV recommends/prefers Inova facilities and Fairfax Radiological Consultants (FRC).
    - These facilities specialize in pediatric radiology, and PSV providers can see images from these facilities immediately within our system.
  - DDH patients must get their ultrasounds at Inova Fairfax or FRC.
  - If the scheduling line at Inova Fairfax does not have appointments in your required timeframe, please ask the scheduler to speak with the ultrasound department directly, noting that your child is a PSV patient, and the appointment is time sensitive.
    - Ultrasound Department **703.776.8100.**
3. Have your insurance and information on-hand when making the appointment as the facility will ask for this information.
4. Once the imaging appointment is scheduled, please call PSV at **571.766.3036** or **571.766.3035** with the following information:
  - Time, date, and location of imaging appointment.
  - Patient's name and date of birth.
  - You will work with PSV's financial coordinators to obtain authorization from your insurance provider.

5. Once you have the insurance authorization and imaging scheduled, call PSV to schedule a follow up/review appointment at **703.876.2788**.

- Please allow at least 48 hours between the imaging appointment and the follow-up appointment at PSV.
- These images need to be reviewed in a timely manner.

**6. Please ask the facility for a CD of the images to present at your child's follow up visit.**

*Please keep in mind that the process of obtaining authorization can take up to 7-10 business days. If you have questions, please contact our financial coordinators at **571.766.3035** or **571.766.3036**.*

**Below is a list of PSV's recommended imaging facilities:**

**Inova Hospitals**

Multiple locations in Northern VA Scheduling  
Line: 571.472.5400

**Inova Loudoun Hospital**

44045 Riverside Parkway  
Leesburg, VA 20176  
Scheduling Line: 703.858.6470

**Fairfax Radiological Consultants**

Multiple locations in VA and MD  
Scheduling Line: 703.698.4488

**Winchester Medical Center**

1840 Amherst Street  
Winchester, VA 22604  
Scheduling Line: 540.536.8988

**Rayus Radiology (Ages 7+)**

Arlington, Fairfax, and Woodbridge  
Scheduling line: 703.591.8020

**Children's National Medical Center**

111 Michigan Avenue NW  
Washington, DC 20010  
Scheduling Line: 202.476.4700

2900 North Campus Way  
Lanham, MD 20706

9850 Key West Avenue  
Suite #110  
Rockville, MD 20853

**Children's National Imaging  
Montgomery County**

9850 Key West Avenue  
Suite 110  
Rockville, MD 20850  
Scheduling Line: 301.765.5700

**If the imaging has been ordered with sedation (anesthesia), you must schedule with one of the following two facilities:**

**Inova Fairfax Hospital**

3300 Gallows Rd  
Falls Church, VA 22042  
Scheduling Line: 571.472.1645

**Children's National Medical Center**

111 Michigan Avenue NW  
Washington, DC 20010  
Scheduling Line: 202.476.4700

A Pre-Anesthesia History and Physical form will need to be completed prior to the MRI/CT procedure for Inova Fairfax Hospital. PSV may or may not be able to provide this depending on the date of the patient's most recent clinic visit; check with your child's care team by calling the department or send a message via MyChart.

**Be sure to request a CD of the images to present at your child's follow up visit.**